|  |  |
| --- | --- |
|  | competent authority logo |

«${currentDate?date?string('dd MMMM yyyy'»

«${(account.legalEntityName)!}»

«${(params.toRecipient)!}»

Dear «${(account.primaryContact)!}»

**THE GREENHOUSE GAS EMISSIONS TRADING SCHEME ORDER 2020 (SI 2020/1265) (the Order)**

**Permit reference:** «${(permitId)!}»

**Installation**: «${(account.siteName)!}»

I refer to «${(workflow.requestTypeInfo)!}», received by the «${competentAuthority.name}» on «${workflow.requestSubmissionDate?date?st». The Order requires the «${competentAuthority.name}» to determine this application within two months from the date on which the application was received, or such longer period as may be agreed in writing with you.

We request your agreement to an extension of the determination period to «${params.extensionDate?date?string('dd M».

Please confirm your acceptance of this extension by completing the task in the ‘Manage your UK ETS reporting’ service by «${params.deadline?date?string('dd MMMM y».

If you do not agree to this extension you may, at the end of the determination period, notify the «${competentAuthority.name}» that you treat the non-determination as a refusal of the application. You may then appeal against the refusal.

If you require any clarification of the above, please do not hesitate to contact a member of the Emissions Trading Team either directly or by e-mail to «${competentAuthority.email}».

Yours sincerely

signature

«${signatory.fullName}»